

## CLAIMS

1. A method of populating a data field in an electronic document comprising:  
locating a data field in the document to be populated;  
associating a visual indication with the data field;  
5 providing a wallet capable of having a plurality of data fields; and,  
populating the data field in the document with data from a data field in the wallet.
2. The method according to Claim 1 further comprising:  
subsequent to populating the data field, determining if another data field exists that may  
10 be populated;  
locating the another data field to be populated; and,  
associating the visual indication with the another data field.
3. The method according to Claim 2 further comprising:  
15 populating the another data field with data from another data field in the wallet.
4. The method according to Claim 1 further comprising:  
associating another visual indication with the data field in the wallet.
- 20 5. The method according to Claim 1 wherein said associating a visual indication includes  
placing one of an arrow, a star, a lightning bolt, a cursor and a dot next to the data field.

6. The method according to Claim 1 wherein said associating a visual indication includes highlighting the data field.

7. Apparatus for populating a data field in an electronic document comprising:  
5 locating means for locating a data field in the document to be populated;  
indicating means for associating a visual indication with the data field;  
a wallet capable of having a plurality of data fields; and,  
populating means for populating the data field in the document with data from a data field  
in the wallet.

10 8. The apparatus according to Claim 7 wherein:  
the locating means is configured to locate another data field to be populated; and,  
the indicating means is configured to associate the visual indication with the another data  
field.

15 9. The apparatus according to Claim 8 wherein:  
the populating means is also configured to populating the another data field with data  
from another data field in the wallet.

20 10. The apparatus according to Claim 7, wherein,  
the indicating means is also configured to associate another visual indication with the  
data field in the wallet.

11. The method according to Claim 7 wherein said indicating means is configured to place one of an arrow, a star, a lightning bolt, a cursor and a dot next to the data field.
12. The method according to Claim 7 wherein said indicating means is configured to hi-light the data field.
13. Apparatus for populating a data field in an electronic document comprising:  
a wallet capable of having a plurality of data fields; and,  
software capable of visually indicating the data field in the electronic document and of copying data from at least one data field in the wallet to the data field in the electronic document.
14. The apparatus according to Claim 13, wherein said software is further capable of locating another data field in the electronic document and indicating the another data field.

15. A method for populating a data field in an electronic document comprising:
- populating at least one data field in a wallet with information;
  - locating an empty data field in an electronic document;
  - visually indicating the empty data field;
  - 5 selecting the at least one data field from the wallet;
  - automatically populating the empty data field with the information from the at least one data field;
  - locating another empty data field in the electronic document; and,
  - visually indicating the another empty data field.